



## Study with SESTO

SESTO is an accredited AAT training provider and AAT assessment centre. We specialise in enabling both part-time and e-learners to reach their full potential through a range of innovative course delivery options.

Our learning management support system is unique and provides all the necessary guidance that you might need to be successful in your studies.

Give us a call today on 011 888 6099 to unlock your potential as a future accounting professional, or email us with any questions: [aatinfo@sesto.co.za](mailto:aatinfo@sesto.co.za)

**SESTO - your e-learning and part-time tuition provider**

[aatinfo@sesto.co.za](mailto:aatinfo@sesto.co.za)  
[www.sesto.co.za](http://www.sesto.co.za)

## Association of Accounting Technicians:

Accounting professionals are highly sought after in organisations and public sector institutions. The FETC: Local Government Advanced Accounting NQF 4 is a nationally recognised qualification. This qualification provides the learner with the skills, knowledge and competence to effectively fulfil roles such as junior accountant, accounts assistant or bookkeeper. Many AAT graduates progress to become more senior in the accounts field and move on to hold positions such as Financial Controller and Accounts Manager. This qualification also provides further learning pathways towards the AAT Certificate Local Government Accounting NQF 5, and ultimately ACCA, CIMA or a B.Com qualification. The AAT qualification is delivered in 16 countries and has more than 110,000 members worldwide. Obtain the professional recognition you deserve by enrolling today!

## Why the FETC: Local Government Advanced Accounting NQF 4?

This qualification enables learners to gain practical work experience and competence, with a view to improved employment opportunities and career progression. The qualification is of specific benefit to both private sector and public sector organisations. This qualification has been designed to meet their needs and as employers they can have confidence in the ability of AAT trained staff and can recruit or promote accounting technicians, knowing that they have proved ability to do the required work.

This qualification can be completed within 18-24 months through part-time study or studying through e-learning with us.

## Entry Requirements

Applicants will be individually assessed for entry into the programme. It is a preference that learners who enter into this programme must have successfully completed the AAT Local Government Accounting Certificate NQF 3. Contact us to assist you in determining your suitability for this qualification.

This qualification also recognises individuals with experience in local government who have not yet had the opportunity to gain a formal qualification. Individuals who have work experience might be exempted from parts of the course on the basis of proven workplace skills. Such recognition will result in completing the qualification sooner. Please contact us to discuss your specific needs.

## What skills will this qualification provide me with?

Upon successful completion of the FETC: Local Government Advanced Accounting NQF 4, you will have learnt the following:

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|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| • Present financial data for internal and external use                                                    | • Operate a computerised accounting system                                                    |
| • Record and analyse information relating to the allocation, appointment and absorption of overhead costs | • Apply general principles and procedures for ethical compliance within the accounting sector |
| • Prepare and evaluate estimates of costs and revenues                                                    | • Develop, maintain and apply ethics in employer/employee situations                          |
| • Monitor and control cash receipts and payments                                                          | • Maintaining records relating to capital acquisition and disposal                            |
| • Manage cash balances                                                                                    | • Collecting and collating information for the preparation of final accounts                  |
| • Assess credit risk of debtor accounts                                                                   | • Preparing the final accounts of municipalities                                              |
| • Monitor and control the collection of debts                                                             | • Record and analyse information relating to direct costs and revenues                        |